

Teach the Teacher

Course Duration – 2 days

Maximum Delegates – 16

CPD Points – 12

Cost – £599.00

Locations – Birmingham, Cardiff, Edinburgh, London



What skills will you gain?

During the programme, each delegate will learn and practice skills which have a practical nature and can be applied into the work-place.

Skills which will be acquired include:

- Planning and organisation of teaching programmes
- Teaching behaviours such as listening, checking a person's understanding and summarising
- Communication in teaching
- Platform delivery using both verbal and non verbal techniques

Course Objectives

At the end of the Teach the Teacher programme, in a written test achieving a minimum score of 85%, delegates will be able to do the following without the aid of notes:

- Draw the skills development model and explain the eight core parts
- Describe the thirteen characteristics which make a good teacher
- Write a standard behaviour and condition for a learning objective identifying each part clearly
- Describe the KIM model structure and state it's two advantages to teaching
- Use the eight teaching behaviours
- Name the four ways in which delegates learn and describe two advantages of each method
- Describe the four element in a manual skills teaching model

During the programme each delegate will prepare and deliver three teaching sessions. This will consist of a five minute session on the first morning, a manual skills teaching session at close of day one and a ten minute session on the final afternoon. They will also conduct a feedback session after observing a colleague deliver their programme.

Each delegate will also be able to;

- Keep a record of their learning experiences so that learning points can be reflected upon and referred to after the course
- Have the opportunity to prepare a detailed action plan which sets objectives and activities with timescales. Together with the record of learning and the action plan, a method of incorporating what you have learnt into everyday practice will be explored.

Methodology

The programme is a combination of discussion, creative thinking, role-playing, case studies and exercises. There is always a way to help you learn!

Course Timings

Day 1:

- 09.00 – 10.00 Introductions, Expectations & Delegate Gain
- 10.00 – 11.00 Opening Teaching session (five minutes per delegate)
- 11.00 – 12.30 An understanding of Skill Development
- 13.00 – 14.00 The eight Teaching behaviours for inter-activity
- 14.00 – 15.00 Thirteen characteristics of a good communicator in teaching
- 15.15 – 16.00 The Role and Responsibilities of a Teacher
- 16.00 – 17.00 Setting learning objectives

Day 2:

- 09.00 – 10.00 The KIM model
- 10.00 – 10.30 Teachers giving feedback
- 10.45 – 11.30 How different people learn
- 11.30 – 12.30 Questioning techniques
- 13.00 – 14.00 Manual Skills Training
- 14.00 – 16.00 Second Teaching session (ten minutes per delegate)
- 16.00 – 16.30 Close programme and test objectives

Booking a Place on this Course

To book onto our Teach The Teacher Course, you can:

- Visit our website where you can book onto this course by card, cheque or invoice request
- Ring our office at 0115 7200 025 and book over the phone
- Complete the attached booking form and post or fax it back to us

COURSE ORDER FORM

Please complete all applicable information below

1. FULL NAME _____

Please write your name in the same way as it appears on your Booking Form and underline your surname/family name

TITLE _____ **GRADE/SPECIALTY** _____

ADDRESS _____

_____ **POST CODE** _____

E-MAIL ADDRESS _____ **TELEPHONE NUMBER** _____

Course materials will be sent to you via post upon receipt of payment, it is therefore essential that you provide the contact details requested above to ensure safe delivery.

2. COURSE TITLE: _____

DATE OF ATTENDANCE _____ **DURATION** _____

LOCATION _____

3. PAYMENT DETAILS

I enclose payment of £_____ with this form – Please make cheques payable to ‘Developmedica’ (*see website for course fees and dates*)

My sponsoring institution will be paying my course fee directly to Developmedica (*please include cheque*)

My sponsoring institution will require an invoice before a payment can be made

4. PAYEE INSTITUTION DETAILS

INSTITUTION (*e.g. Deanery, General Practice, Healthy Authority*) _____

CONTACT NAME _____

Please provide the full name of the payee to which the invoice should be sent

ADDRESS _____

_____ **POST CODE** _____

E-MAIL ADDRESS _____ **TELEPHONE NUMBER** _____

An invoice will be sent to your sponsor via email or post (if requested) to the sponsor listed above. It is therefore essential that you provide the contact details requested above to ensure safe delivery and correctly book onto your course.

5. DEVELOPMEDICA CONTACT DETAILS

Developmedica
 Course Booking
 Castle Court
 Duke Street
 Nottingham
 Nottinghamshire
 NG7 7JN

CONTACT NUMBER: 0845 8380 571 / 0115 7200 025

WEBSITE: www.developmedica.com

EMAIL: info@developmedica.com

6. TERMS AND CONDITIONS

For cancellations made by delegates for training courses more than four weeks prior to the start date we will refund 100% of fees received from delegates less a refund administration fee of £50 per course. For cancellations made by delegates for training courses made less than four weeks, but more than two weeks before the start date of a course - we will refund 50% of the course fees less a refund administration fee of £50 per course. For cancellations made by clients less than two weeks before the start date of the course no refund of fees will be made.

Attendee Signature: _____

Date: _____

Payee Signature*: _____

Date: _____

*I confirm that I am authorised to make this payment on behalf of _____ (*sponsoring institution*)

Please post back to: Developmedica
 Castle Court
 Duke Street
 New Basford
 Nottingham
 NG7 7JN

Or fax to: 0870 8031 430

Or email to: info@developmedica.com